

MINUTES OF ANNUAL PARISH MEETING OF TROTTISCLIFFE PARISH COUNCIL

HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 13TH MAY 2010

PRESENT: Mrs Ann Kemp (Chairman & Borough Councillor)
Mr Martin Collins
Mr Peter Laite
Mr Trevor Ledamun
Mr Mike Merryfield Day
Mr John Wickham
Mrs Frances Merryfield Day (Clerk)
6 Members of public
Distribution: Those present MB, SH, RW & File

Mrs Ann Kemp welcomed everyone to the meeting.

43/10 Apologies for absence

Apologies for absence were received from Mrs Sarah Hohler and Mr Matthew Balfour.

44/10 Reports

- 44.1 Mrs Ann Kemp presented the Chairman's report for 2009/10 (copy attached).
- 44.2 Mrs Sarah Hohler, County Councillor's report for 2009/10 was read in her absence. (copy attached).
- 44.3 Mrs Ann Kemp presented the Borough Councillors' report for 2009/10 on behalf of Mr Matthew Balfour and herself (copy attached).
- 44.4 Mrs Stella Sudds, Head Teacher, presented the report for Trottiscliffe School.
- 44.5 Mr Mike Merryfield Day presented the Village Hall report for 2009/10 (copy attached).
- 44.6 Mr Terry Hoban, Chairman of the Trottiscliffe Society, reported that because of lack of support it was felt that the Society should be wound up. The Society was a registered charity and, as Trottiscliffe bridge on Vigo Hill had been purchased from KCC for £1, the Society owned property and, therefore, according to Charity Commission rules this could not be done until the bridge was disposed of. Trottiscliffe Society had the bridge repaired when it took it over. The Parish Council had felt it was not in a position to take ownership of the bridge and to date no-one else had come forward. The majority of people at the meeting thought the bridge was a feature of the village but although there was approximately £5,600 ring fenced for maintenance of the bridge it was felt that it was a liability.

45/10 Questions from members of the public

45.1 Concern was expressed about the chaos caused by large vehicles when building works were taking place, and it was also felt that reinstatement to the surrounding area should take place when work was complete. The Chairman said that it was up to the Parish Council to highlight these points when commenting on planning issues.

45.2 It was noted that Ford Lane would be closed for repairs by the Water Board. KCC would be overseeing the work and, at the same time, carrying out pothole repairs.

45.3 In answer to a query it was suggested that the Planning Department at Tonbridge & Malling Borough Council would be able to say if there was a restriction on the size of vehicle permitted during building of proposed new house in Green Lane.

45.4 It was confirmed that the Notice Board in Pinesfield Lane would be replaced.

ChairmanDate.....

MINUTES OF THE ANNUAL GENERAL MEETING OF TROTTISCLIFFE PARISH COUNCIL

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PRESENT: Mrs Ann Kemp (Chairman & Borough Councillor)
Mr Martin Collins
Mr Peter Laite
Mr Trevor Ledamun
Mr Mike Merryfield Day
Mr John Wickham
Mrs Frances Merryfield Day (Clerk)
1 Members of public
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46/10 Apologies for absence

Apologies for absence were received from Mrs Sarah Hohler and Mr Matthew Balfour.

47/10 Election of Chairman

Mr Trevor Ledamun proposed Mrs Ann Kemp be elected Chairman, this was seconded by Mr Mike Merryfield Day. There were no other nominations and this was carried unanimously.

48/10 Election of Vice Chairman

It was proposed by Mrs Ann Kemp and seconded by Mr Martin Collins that Mr Richard Wallis be elected as Vice Chairman. There were no other nominations and Mr Wallis was unanimously elected Vice Chairman.

49/10 Election of representatives

Representatives to various organizations were appointed as follows:

KALC.....Mr Trevor Ledamun
Village HallMr Mike Merryfield-Day
Parish Partnership.....Mr Peter Laite
Tennis Court Committee.....Mr Richard Wallis and
Mr Martin Collins
Responsible Financial Officer.....Clerk
Crime Prevention Panel.....Mr Trevor Ledamun

50/10 Financial Report for year ended 31st March 2010

The Clerk presented the Summary of Income and Expenditure Account for the year ended 31st March 2010 together with the Accounts Reconciliation. The External Auditor had requested details of the Assets Register which the Clerk circulated. The Annual Return was approved and signed after noting the variances to the accounts.

The Clerk was thanked for her hard work in preparing the accounts.

An internal audit had been carried out by Mr John Fahy and the Clerk expressed her thanks to him.

Chairman.....Date.....

MINUTES OF PARISH COUNCIL MEETING

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ON THURSDAY 13TH MAY 2010

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Mr Martin Collins
Mr Peter Laite
Mr Trevor Ledamun
Mr Mike Merryfield Day
Mr John Wickham
Mrs Frances Merryfield Day (Clerk)
1 Member of public
Distribution: Those present MB, SH, RW & File

51/10 Apologies for absence

Apologies for absence were received from Mrs Sarah Hohler and Mr Matthew Balfour.

52/10 Minutes of meeting held on 1st April 2010

The minutes of the meeting held on 1st April 2010 were approved and signed as a true record.

53/10 Declarations of interest

There were no declarations of interest.

54/10 Matters arising

54.1 The Clerk had received a letter from S E Water saying that the plastic fencing in Ford Lane would be removed and it had been erected to protect the Great Crested Newts.

54.2 The Clerk had sent the photographs of cars from The George parked in The Street on a recent Sunday to PC Kim Hockey. Mrs Ann Kemp said she would speak to Mr Alan Selfe asking for his co-operation regarding this parking problem.

AK

55/10 County Councillor's Report.

No report.

56/10 Borough Councillor's Report

Mrs Ann Kemp reported that Mrs Sue Murray would be staying on for another year as Mayor due to the illness of the appointed Mayor.

57/10 Members of the public

No comments.

58/10 Delegates' Reports

Mr Trevor Ledamun reported on the recent meeting of the Crime Prevention Panel. He was pleased to report that the Crime Prevention team would take a stand at the village Fete.

59/60 Highways, Footways and Footpaths

59.1 Michelle, PROW Officer had contacted the Clerk regarding the potholes in Green Lane. A resident had been in touch with her because she was unable to get down the lane in her wheelchair. Michelle said that as it was a public bridleway the PROW had a duty to keep it safe. They were able to repair it with type 1 material but she had also received a quotation of £8,500 to tarmac the lane. To do the latter they would require extra funding and she asked if the Parish Council would be able to contribute and she was also going to approach Mrs Sarah Hohler.

The Parish Council felt it was not in a position to assist financially and pointed out that some of the residents of Green Lane did not wish the road to be made up.

59.2 The letter to KCC re BOATs MR181 and MR190 had been acknowledged.

59.3 The notes of the meeting with Kent Highways had been circulated. Mr Trevor Ledamun explained that Highways were open to suggestions for the bollards on the village green and he was going to submit a revised design.

TL

60/10 Recreation Ground and Allotments

60.1 Mr Martin Collins had collected the majority of the allotment rents.

60.2 The Clerk had received the rent for grazing from Mr Ian Murray.

60.3 The painting of the woodwork in the play area of the recreation ground had been completed.

61/10 Planning

Application TM/10/00473/FL - The Nursery, Taylors Lane, Trottiscliffe - replacement agricultural building, workshop & office, replacement of glasshouse with two polytunnels, revised parking and access. Concerns expressed. Await decision.

Application TM/09/03247/EL - Land forming part of Addington Quarry - new electricity generating stations and overhead lines. No objections. Await decision.

Application TM/10/00380/FL - Chidlands, Pilgrims Way, Trottiscliffe - retrospective application for patio. No objections. Await decision.

Application TM/10/00456/FL - Wyngate, Ford Lane, Trottiscliffe - alterations to ground and first floor layout. No objections. Granted.

Application TM/10/00675/LB - West Wing, Ford Place, Ford Lane, Wrotham Heath - new porch, canopy and guttering. No objections. Await decision.

Application TM/10/00518/FL - Cedarwood Farm, Wrotham Water Road, Wrotham Heath - erection of barn. Object. Await decision.

Application TM/10/00648/FL - Little Berries, Taylors Lane, Trottiscliffe - Two storey side extension, single storey front extension & associated alterations. No objections. Await decision.

61.1 The Clerk was asked to report a mobile home which was sited on the land at the Trosley Farm, Addington Lane.

FD

61.2 The Planning Enforcement Officer had written stating that there had been no breach of planning at Greywethers, Ford Lane.

61.3 The Clerk reported on changes to be made by KCC to their consultation procedures for consultations on planning applications.

62/10 Finance

The April statement of receipts and monies outstanding was issued and accepted, as below.

Payments received:

TMBC - 1st installment Financial Arrangements Grant£1,876.00
TMBC - 1st installment Precept£5,000.00
Allotment rents.....£125.00

Payments made:

R J Parkin - treating woodwork of play equipment.....£692.00

Payments outstanding:

M Gough - removing & disposing of Notice Board at Pinesfield Lane £45.00
Trottscliffe Village Hall committee - hire of hall for meetings.....£50.00

62.1 The renewal notice for insurance had been received and Mr Martin Collins agreed to go through it.

MC

63/10 Correspondence

The following correspondence has been received and circulated:

TMBC - Area 2 Planning Committee

63.1 Details were given of a guided historical walk in Vigo and Trottscliffe on Sunday May 23rd.

63.2 Details of the Kent Village of the Year 2010 competition had been received.

64/10 Any other business

64.1 It was agreed that the smaller notice board would be suitable for Pinesfield Lane and Mr Trevor Ledamun to look at putting in toughened glass and liaising with Mr Malcolm Gough over installing it.

64.2 Mrs Ann Kemp to find out if a leaving present was being made to the retiring Head Teacher, Mrs Stella Sudds, so that the Parish Council could consider whether to contribute.

AK

There being no further business the meeting closed at 9.50 pm.

NEXT MEETING: Thursday 10th June 2010 7.45 pm in the Village Hall.

Chairman _____ Date _____