

# MINUTES OF PARISH COUNCIL MEETING

HELD IN THE VILLAGE HALL, TROTTISCLIFFE  
ON THURSDAY 7<sup>TH</sup> APRIL 2011

**PRESENT:** Mrs Ann Kemp (Chairman) (AK)  
Mr Richard Wallis (Vice Chairman) (RW)  
Mr Martin Collins (MC)  
Mr Peter Laite (PL)  
Mr Trevor Ledamun (TL)  
Mr Mike Merryfield Day (MD)  
Mrs Frances Merryfield Day (Clerk)  
Mrs Sarah Hohler (County Councillor) (SH)  
PCSO Kim Hockey  
PC Mark Eastgate  
1 member of public  
Distribution: Those present MB, JW & File

## **45/11 Apologies for absence**

Apologies for absence were received from Mr Matthew Balfour and Mr John Wickham.

## **46/11 Minutes of the meeting held on 3<sup>rd</sup> March 2011**

The minutes of the Parish Council Meeting held on 3<sup>rd</sup> March 2011 were signed as a true record.

## **47/11 Report from PCSO Kim Hockey and PC Mark Eastgate.**

PCSO Kim Hockey reported that there had been no reported crime in Trottiscliffe during the previous month.

## **48/11 Declarations of interest**

There were no declarations of interest.

## **49/11 Matters arising**

There were no matters arising that would not be dealt with later on the agenda.

## **50/11 County Councillor's Report.**

SH said that in the January Cabinet reshuffle her portfolio changed from Children, Families and Education to Education, Learning and Skills.

SH agreed to speak to Highways regarding the progress of posts on the village green.

SH confirmed that small grants were still available.

## **51/11 Borough Councillor's Report**

No report.

## **52/11 Members of the public**

See attached sheet.

## **53/11 Delegates' Reports**

53.1 TL had attended a meeting of the Public Transport Liaison Group, report attached.

53.2 RW reported on a Courts Meeting at which it was JB said that the Tennis Club was very buoyant and financially sound. It was intended to pay £2,500.00 each year into the Sinking Fund to bring it up to the required amount. The Parish Council was asked to consider the parking arrangements as on occasions when there was a match taking place and there was also a function in the village hall, visitors could not always find a parking space. After much discussion it was felt that the two committees should liaise and, if necessary, seek permission to open the overflow car park used by the Church. RW to speak to JB.

The question of insurance was raised and it was agreed that the Clerk give the Courts Committee details of insurance as they felt that they might obtain a more favourable quotation from the LTA, but it was agreed that the insurance must be in the name of the Parish Council.

RW had spoken to the Chairman of Governors inviting a representative of Trottiscliffe School to attend the next meeting.

53.3 There being no delegate on the Parish Council from the Village Hall a member of the public reported that new heating had been installed and the hall would be painted and new curtains put up within the next few weeks. Ninety-six tickets had been sold for the "Royal Variety Performance" on April 29<sup>th</sup> and there was a waiting list.

## **54/11 Highways, Footways and Footpaths**

54.1 TL had seen a pothole that needed filling and would advise Highways.

TL

54.2 The Clerk was asked to report the gulleys in Addington Lane which were blocked by sand.

FD

## **55/11 Recreation Ground and Allotments**

55.1 MC reported that there was one vacant allotment.

55.2 MD reported that the "camel" in the play area would be installed within the next week. When the work was completed MD to contact Mrs Joan Scott to see if Wednesday 20<sup>th</sup> April 6 pm would be suitable for the family to come along to view.

MD

## **56/11 Planning**

**Application TM/09/03247/EL** - Land forming part of Addington Quarry - new electricity generating stations and overhead lines. No objections. Granted.

**Application TM/11/00225/FL** - Long Reach, Pinesfield Lane, Trottiscliffe - removal of conservatory and construction of rear extension. No objections. Granted.

**Application TM/11/00380/FL** - White Clouds, Taylors Lane, Trottiscliffe - installation of 22 photovoltaic cells. No objections in principle. Await decision.

**Application TM/11/00673/TNCA** - Rectory Cottage, Church Lane, Trottiscliffe - fell oak tree - No objections. Await decision.

**Application TN/11/00516/FL** – Stables Lodge, Coldrum Lane, Trottiscliffe – change of use to cattery. No objections. Await decision.

**Application TM/11/00672/FLX** - The Shack, Pilgrims Way, Trottiscliffe – extension of time limit to planning permission TM/08/01749/FL. No objection. Await decision.

**Application TM/11/00658/FL** – The Nursery, Taylors Lane, Trottiscliffe – retrospective application for the retention of a residential caravan ancillary to the Nursery Business. Object. Await decision.

The owner of The Nursery in Taylors Lane had lodged an appeal against the Enforcement Notice to remove the caravan from the site. The Parish Council agreed to write supporting the decision of the Borough Council.

### **57/11 Finance**

The March 2011 statement of receipts and monies outstanding was accepted as below:-

#### **Payments received**

Nationwide – interest.....0.32  
H M Revenue & Customs – VAT repayment.....£299.82

#### **Payments made**

Wallis the Florist – Christmas tree.....£150.00  
Padlock for notice board.....£6.24  
CPRE – Annual subscription.....£29.00  
Trottiscliffe C of E School – annual donation.....£1,250.00  
Trottiscliffe Village Hall committee – annual grant.....£1,400.00  
KALC – annual subscription.....£229.26

#### **Payments outstanding**

Clerk’s salary & expenses – January – March 2011.....£845.70

57.1 Two quotations had been received for insurance due on 1<sup>st</sup> June 2011. The Clerk to look through it and then pass it on to MC for comments. FD MC

57.2 TL asked that cover for Councillors attending meetings in their own vehicles should be looked at. FD

### **58/11 Correspondence**

The following correspondence had been circulated:-

Kent Downs AONB Handbook  
Area 2 Planning Committee  
KALC – Parish News  
Good Councillor’s guide 3<sup>rd</sup> edition  
KCC – Adoption of Revised Kent Statement of Community Involvement  
Latest weekly Rural News Digest 7, 14, 21, 28 March, 4 April  
KHS - Roughetts Road  
Parish Partnership Panel KCC Services Update  
CMPs information  
Sevenoaks DC – Development Frame Core Strategy  
Draft Code of Recommended Practice Local Authorities  
KALC – A-Board Licences  
Kent & Medway Funding Fair  
Action with Communities in Rural Kent – PO & village shops  
PTZW Free Workshops  
Cutting Construction Waste  
T/S Alert re computer scam  
TMBC – Annual Community Safety Action Plan  
Sustainable Government – Public Service Efficiency Update  
KALC – Anti-social Behaviour Strategy

KCC - HOSC notes  
KCC – Kent Design Guide  
The Journal of Local Planning  
Environment Agency & EPZW – Workshop  
TMBC – Area 2 Planning Committee agenda 13 April  
Public Service Efficiency Update – Sustainable Government  
KCC – Third Kent Rail Summit

**59/11 Any other business**

59.1 Permission was give for the Lagotto Dog Club to use the recreation ground on 4<sup>th</sup> June.

59.2 The Clerk was asked to contact Mrs Laura Pearson and Mrs Karen Stannard to give reports at the APCM for Trottiscliffe School and the Village Hall respectively.

FD

There being no other business the meeting closed at 9.25 pm.

**NEXT MEETING:**

**The Annual Parish Meeting, Annual General Meeting and Parish Council Meeting of Trottiscliffe Parish Council will take place on Thursday 12<sup>th</sup> May at 7.30 pm.**

Chairman ..... Date.....

**52/11 Members of public**

The member of public was concerned over the current situation at The Nursery and objection was made to the retrospective planning application.