

# MINUTES OF PARISH COUNCIL MEETING

HELD IN THE VILLAGE HALL, TROTTISCLIFFE  
ON THURSDAY 1<sup>ST</sup> DECEMBER 2011

**PRESENT:** Mrs Ann Kemp (Chairman) (AK)  
Mr Richard Wallis (Vice Chairman) (RW)  
Mr Martin Collins (MC)  
Mr Peter Laite (PL)  
Mr Trevor Ledamun (TL)  
Mr Mike Merryfield Day (MD)  
Mr John Wickham (JW)  
Mrs Frances Merryfield Day (Clerk)

Distribution: Those present MB, SH & File

## **152/11 Apologies for absence**

Apologies for absence were received from Mr Matthew Balfour, Mrs Sarah Hohler and PCSO Kim Hockey.

## **153/11 Minutes of the meetings held on 3<sup>rd</sup> November 2011**

The minutes of the Parish Council Meeting held on 3<sup>rd</sup> November 2011 were signed as a true record.

## **154/11 Declarations of interest**

There were no declarations of interest.

## **155/11 Matters arising**

A letter had been sent to the residents of Pilgrims Way regarding the complaint about the sounding of the car horn on dangerous bends but no-one had come forward. It was agreed no further action could be taken.

AK

## **156/11 County Councillor's Report.**

No report.

## **157/11 Borough Councillor's Report**

AK reported that each Borough Councillor had been provided with a Local Winter Service Plan by Kent Highways.

## **158/11 Members of the public**

No members of public.

## **159/11 Delegates' Reports**

TL had attended the KALC AGM and the KALC local meeting and minutes would be circulated in due course.

FD

### **160/11 Highways, Footways and Footpaths**

- 160.1 The posts on the village green were now installed and the Clerk was asked to thank SH for her help. The Clerk was also asked to thank the contractors. **FD**
- 160.2 TL to follow up request to fill potholes in Ford Lane. Also request to tidy up area in The Street where salt bin and litter bin situated. **TL**
- 160.3 TL to complete and return Tracker Survey to Kent Highways. **TL**
- 160.4 AK to ask if there was a schedule for clearing leaves from the pavement. **AK**
- 160.5 TL reported that TM would be operating a Scavenge in Trottiscliffe within the next two weeks.
- 160.6 Councillors were asked to check that salt bins in the area near them were full and, if not, advise TL. **ALL**

### **161/11 Recreation Ground and Allotments**

MC reported that the current tenant of the field behind the allotments wished to use it again in 2012 and would send payment to the Clerk.

### **162/11 Planning**

**Application TM/11/02660/FL** - Trosley Court, Church Lane, Trottiscliffe - internal alterations, forming two windows in former openings, French doors, two conservation roof lights and dormer window, demolition of roof to lean-to structure to be replaced with flat roof with parapet and timber roof light, to a listed building within a conservation area. No objections. Await decision.

**Application TM/11/02864/FL** - Haven Cottage, Pinesfield Lane, Trottiscliffe - application withdrawn.

### **163/11 Finance**

The October 2011 statement of receipts and monies outstanding was accepted as below:-

#### **Payments received**

2<sup>nd</sup> instalment Financial Arrangement Grant.....£1,890.00

#### **Payments made**

Trottiscliffe PCC - annual grant.....£605.00

Medway Galvanising Co. Ltd - gate for play area.....£910.00

TMBC - Election fees.....£53.50

KALC AGM - Lunch for delegate.....£10.00

RBS Electrical contractors - lights for Christmas tree.....£198.84

#### **Payments outstanding**

None

- 164.1 It was agreed to subscribe to Kent Wildlife Trust. **FD**
- 164.2 It was agreed not to donate to the Crime Prevention Panel.
- 164.3 It was agreed to donate to Victim Support. **FD**

### **164/11 Correspondence**

The following correspondence had been circulated:-

KCC - Mineral & Waste Sites Development Plan Documents

Clerks & Councils Direct

KWT - magazine

KALC- Annual report

Rural Housing Assoc. - Annual report

Gravesham BC – Local Development Framework  
 KCC - Highways Winter Preparations  
 Sustainable Government – 3 Nov, 10 Nov, 24 Nov  
 KALC – Learning & Development Update  
 Kent Fire & Rescue Service Consultation  
 Kent Fire & Rescue Service – Towards 2020  
 KALC T&M minutes  
 Audit Commission Report  
 Fields in Trust – Lord Mayor’s Appeal  
 Rural Services Network 11 Nov. 14 Nov. 21 Nov.  
 Trading Standards alert  
 News from Digital UK  
 KALC – Learning & Development Programme  
 Kent Highways – Parish Portal  
 KCC - HOSC Notes Nov.  
 KALC – Localism Act 2011  
 KCC – Community Emergency Planning  
 Fields in Trust  
 KALC – Digital Switchover  
 Trading Standards alert x 2  
 TMBC - Area 2 Planning Committee

- 164.1 A consultation on KCC Household Waste Recycling Centre Service had been received. RW to complete and return. RW
- 164.2 TMBC had sent a questionnaire on Kent Youth Service – Clerk to complete and return. FD
- 164.3 An invitation had been received to the Lord Lieutenant’s Civic Service in 2012. RW to attend if possible. RW

**165/11 Queen’s Diamond Jubilee Celebrations**

RW had spoken to several villagers and the general feeling was that they would like a Beacon to be located in the heart of the village and that this would be a legacy of the event. The possibility of providing a commemorative item for the children was discussed. It was agreed that a Steering Committee be formed in the New Year to take matters forward.

**166/11 Any other business**

- 166.1 RW said that he had heard of a large housing development in Meopham and wondered if there was concern that it would affect Trottiscliffe. AK to find out more details. AK
- 166.2 AK had received complaints from two families in the village that they had not been able to hire the tennis courts for their children without first becoming members of the Tennis Club. It was agreed that this should be raised at the next meeting with the Tennis Courts Committee.

There being no other business the meeting closed at 7.25 pm.

**NEXT MEETING:**

**The next meeting of the Parish Council will take place on Thursday 3<sup>rd</sup> February at 7.45 pm in the Village Hall.**

Chairman ..... Date.....