

MINUTES OF PARISH COUNCIL MEETING

HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 12TH MAY 2011

PRESENT: Mrs Ann Kemp (Chairman) (AK)
Mr Richard Wallis (Vice Chairman) (RW)
Mr Martin Collins (MC)
Mr Peter Laite (PL)
Mr Trevor Ledamun (TL)
Mr Mike Merryfield Day (MD)
Mrs Frances Merryfield Day (Clerk)
1 member of public
Distribution: Those present SH, MB & File

63/11 Apologies for absence

Apologies for absence were received from Mrs Sarah Hohler and Mr Matthew Balfour.

64/11 Minutes of the meeting held on 7th April 2011

The minutes of the Parish Council Meeting held on 7th April 2011 were signed as a true record.

65/11 Declarations of interest

There were no declarations of interest.

66/11 Matters arising

Mrs Joan Scott and family had expressed their thanks for the evening when the seat and "camel" for the play area in the recreation ground had been officially handed over.

67/11 County Councillor's Report.

No report.

68/11 Borough Councillor's Report

AK reported that she and Matthew Balfour had been re-elected as Borough Councillors.

69/11 Members of the public

No questions.

70/11 Delegates' Reports

None.

71/11 Highways, Footways and Footpaths

71.1 The PROW Officer had written to say that the budget for clearing footpaths and bridleways had been cut by 50% and, therefore, would only be cleared once a year. The Council felt that in some areas this would not be acceptable. The Clerk was asked to establish how much would be contributed from PROW if the Council arranged for a contractor to do this work.

FD

71.2 Following a comment received at the Annual Meeting re white lines on the humps and throughout the village it was decided that the Clerk should contact Highways with a copy of Mrs Hohler.

FD

71.3 The Clerk to report the pothole on the corner of Taylors Lane and School Lane.

FD

71.4 The Clerk was asked to report to Highways that the embankment from The Tanyard to the George which was very untidy, particularly since the Salt Bin had been re-sited.

72/11 Recreation Ground and Allotments

72.1 MC reported that all the allotments were taken and rent received.

72.2 AK agreed to speak to Trottiscliffe School regarding the contractor for grass cutting in the recreation area and ask that the cutters be set higher when going over the rubber matting around some of the play equipment.

73/11 Planning

Application TM/11/00380/FL - White Clouds, Taylors Lane, Trottiscliffe - installation of 22 photovoltaic cells. No objections in principle. Granted.

Application TM/11/00673/TNCA - Rectory Cottage, Church Lane, Trottiscliffe - fell oak tree - No objections. Granted.

Application TN/11/00516/FL - Stables Lodge, Coldrum Lane, Trottiscliffe - change of use to cattery. No objections. Granted.

Application TM/11/00672/FLX - The Shack, Pilgrims Way, Trottiscliffe - extension of time limit to planning permission TM/08/01749/FL. No objection. Await decision.

Application TM/11/00658/FL - The Nursery, Taylors Lane, Trottiscliffe - retrospective application for the retention of a residential caravan ancillary to the Nursery Business. Object. Await decision.

Application TM/11/01102/AGA - Wrotham Water Farm, Wrotham Water Road - details of siting, design and external appearance of agricultural storage building. No objection in principle but felt that it could be seen from the road and therefore careful consideration should be given to cladding.

74/11 Finance

The March 2011 statement of receipts and monies outstanding was accepted as below:-

Payments received

TMBC - 1st instalment Precept..... £5,000.00

Payments made

None

Payments outstanding

None

74.1 It was agreed to change to Zurich for the annual insurance as the same cover was available, with increased public liability cover, but with considerable reduction in the premium.

75/11 Correspondence

The following correspondence had been circulated:-

- T&M Community Safety Partnership monthly bulletin
- Kent Highways - Find & Fix 3
- KALC - Annual Meeting - motions
- KCPFA Newsletter
- Wild About Gardening Awards
- Weekly Email News Digest 11 April
- KCC - Kent Habitat Survey
- Minerals & Waste Stakeholders' meeting
- New Sky TV Quiz
- KCC - Third Kent Rail Summit
- Sustainable Gov's Public Service Update
- Update on new Visitor Centre Trosley Country Park
- KCC - Kent Forum
- KALC - Future Code of Conduct
- Broadband Event 20th May
- Rail Action Plan for Kent
- Revised First Edition of Standing Orders for Local Councils
- KWT - magazine
- KALC - Minutes March
- KCC - Footpath Diversion
- CPRE - Fieldwork

75.1 A letter had been received from Age Concern regarding services available and the Clerk was asked to put details in the next issue of The Pilgrim.

FD

75.2 Details had been received from KCC about an event to be held on 20th May regarding Next Generation (superfast) Broadband.

75.3 Details from KALC regarding Future Code of Conduct had been circulated.

76/11 Any other business

76.1 It was agreed that a meeting should be set up between the Village Hall Committee, the School and the Tennis Club regarding car parking, particularly when two or more events were taking place at the same time.

76.2 TMBC had confirmed that if the Parish Council gave a donation to the Village Hall committee it must be known how the money was spent.

76.3 It was suggested that the Village Hall might be entitled to a rubbish bin should they wish to look into this.

76.4 It was confirmed that fly-tipping should be reported to Mr Phil Beddows at TMBC Environmental Health.

There being no other business the meeting closed at 9.55 pm.

NEXT MEETING:

The next meeting of the Parish Council will take place on Thursday 2nd June 7.45 pm in the Village Hall.

Chairman Date.....

MINUTES OF ANNUAL PARISH MEETING OF TROTTISCLIFFE PARISH COUNCIL

HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 12TH MAY 2011

PRESENT: Mrs Ann Kemp (Chairman & Borough Councillor)
Mr Richard Wallis (Vice Chairman)
Mr Martin Collins
Mr Peter Laite
Mr Trevor Ledamun
Mr Mike Merryfield Day
Mr John Wickham
Mrs Frances Merryfield Day (Clerk)
Mrs Sarah Hohler (County Councillor)
PCSO Kim Hockey
9 Members of public
Distribution: Those present MB & File

Mrs Ann Kemp welcomed everyone to the meeting.

53/11 Apologies for absence

Apologies for absence were received from Mr Matthew Balfour.

54/11 Report from PCSO Kim Hockey.

There had only been one crime in Trottiscliffe during the previous month, theft of items from outbuildings. She was pleased to report that the crime rate in Trottiscliffe was low.

The Chairman said that there had been a problem with cars parking illegally outside The George on the previous Sunday and PCSO Kim Hockey said she would look into it.

55/11 Reports

55.1 Mrs Ann Kemp presented the Chairman's report for 2010/11 (copy attached).

55.2 Mrs Sarah Hohler, County Councillor, presented her report for 2010/11 (copy attached).

55.3 Mrs Ann Kemp presented the Borough Councillors' report for 2010/11 on behalf of Mr Matthew Balfour and herself (copy attached).

55.4 The Chairman read a report from Mrs Laura Pearson, Acting Head Teacher, and Mr Paul Drayson, Chairman of Governors for Trottiscliffe School (copy attached).

55.5 Mrs Karen Stannard presented a report on behalf of the Village Hall committee.

The income from the hire of the hall by Montesorri Nursery had enabled improvements to be made to the village hall, included redecorating, additional heating and new curtains. The committee was in consultation with The Charities

Commission to update the Trust Deed.

56/10 Questions from members of the public

56.1 Concern was expressed about the speed limit coming from the A227 down Vigo Hill which went from 40 mph to 60 mph (incorporating a tight bend) and then down to 20 mph. Mrs Hohler said she would ask someone to look into it.

56.2 Thanks were expressed for the efforts made by Highways in keeping roads clear during the bad weather of the winter months.

56.3 It was stated that the sight line at the top of Vigo Hill was bad because of cars parking in the reopened Vigo public house. It was understood that efforts were being made to put a car park at the rear of the building.

56.4 It was felt that the traffic sometimes became dangerous during school dropping off and picking up time. It was also a concern that people parked badly and sometimes the Tennis Club car park was full and tennis players were unable to park.

The Parish Council was against marking out the car park in a rural village and felt that all parties should liaise when there was likely to be a problem. The PCC was happy to open up the overflow car park.

56.5 In answer to a question it was stated that when the school was at capacity it would have 84 pupils and the Montesorri had a maximum of 9 at any one time.

56.6 The fence between the Tennis Court parking area and the Village Hall car park had been broken down and needed replacing as it was easy for a car to reverse down the bank, particularly in the dark.

56.7 Mrs Hohler reminded the Parish Council and the Village Hall committee that there were grants still available.

ChairmanDate.....

MINUTES OF THE ANNUAL GENERAL MEETING OF TROTTISCLIFFE PARISH COUNCIL

HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 12TH MAY 2011

PRESENT: Mrs Ann Kemp (AK)
Mr Martin Collins (MC)
Mr Peter Laite (PL)
Mr Trevor Ledamun (TL)
Mr Mike Merryfield Day (MD)
Mr Richard Wallis (RW)
Mr John Wickham (JW)
Mrs Frances Merryfield Day (Clerk)
1 Member of public
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57/11 Apologies for absence

Apologies for absence were received from Mrs Sarah Hohler and Mr Matthew Balfour.

58/11 Co-opted member

AK proposed the co-option of Mr Richard Wallis, this was seconded by MC and carried unanimously.

The Declarations of Acceptance of Office were circulated and signed. The Registers of Members' Personal Interests were also circulated for completion and return to the Clerk for forwarding to the Monitoring Officer at Tonbridge & Malling Borough Council.

59/11 Election of Chairman

MC proposed Mrs Ann Kemp be elected Chairman, this was seconded by TL. There were no other nominations and this was carried unanimously.

60/11 Election of Vice Chairman

It was proposed by TL and seconded by MD that Mr Richard Wallis be elected as Vice Chairman. There were no other nominations and this was carried unanimously.

61/11 Election of representatives

Representatives to various organizations were appointed as follows:

- KALC.....TL
- Village HallMC
- Parish Partnership.....PL
- Tennis Court Committee.....RW
- Responsible Financial Officer.....Clerk
- Crime Prevention Panel.....JW
- Recreation ground.....MD
- Allotments.....MC
- Highways.....TL

62/11 Financial Report for year ended 31st March 2011

The Clerk presented the Summary of Income and Expenditure Account for the year ended 31st March 2011 together with the Accounts Reconciliation, Assets Register, Depreciation of Assets. The Annual Return was approved and signed after noting the variances to the accounts.

An internal audit had been carried out by Mr John Fahy and the Clerk expressed her thanks to him and was asked to write a note of appreciation.

Chairman.....Date.....