

MINUTES OF PARISH COUNCIL MEETING

HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 3RD NOVEMBER 2011

PRESENT: Mrs Ann Kemp (Chairman) (AK)
Mr Richard Wallis (Vice Chairman) (RW)
Mr Martin Collins (MC)
Mr Peter Laite (PL)
Mr Trevor Ledamun (TL)
Mr Mike Merryfield Day (MD)
Mr John Wickham (JW)
Mrs Frances Merryfield Day (Clerk)
PC Mark Stubberfield
PC Mark Eastgate
Distribution: Those present MB, SH & File

136/11 Apologies for absence

Apologies for absence were received from Mr Matthew Balfour and Mrs Sarah Hohler.

137/11 Minutes of the meetings held on 6th October 2011

The minutes of the Parish Council Meeting held on 6th October 2011 were signed as a true record.

138/11 Declarations of interest

There were no declarations of interest.

139/11 Matters arising

There were no matters arising.

140/11 County Councillor's Report.

No report.

141/11 Borough Councillor's Report

AK reported that new forms and clarification on the Community Enhancement Fund would shortly be available and this source could be used for funding the Beacon for the Jubilee Celebrations.

142/11 Members of the public

See separate sheet.

143/11 Report from PC Mark Stubberfield

143.1 PC Stubberfield said that there had been no reported crime going back to the beginning of October to present. PL said that there had been an attempt to break into the safe on the wall and another chest in the Church within the previous week.

PC Stubberfield said that due to a change in the Kent Police structure it was probable that future meetings would be attended by PCSO Kim Hockey.
143.2 The Police were advised that a resident of Pilgrims Way had received an anonymous letter which she found distressing and threatening. It complained that she sounded her horn driving along Pilgrims Way and saying that “angry neighbours” had had enough. It was agreed to write to the residents in Pilgrims Way asking the writer, and any other residents who agreed with the writer, to come to the next Parish Council meeting to discuss the matter or contact the Chairman direct.

FD

144/11 Delegates’ Reports

PL had attended the Trosley Park Liaison Group and the minutes had been circulated. Both PL and RW expressed their disappointment in the Visitor Centre.
MC reported that the Village Hall would be installing a new door at the front of the building.

145/11 Highways, Footways and Footpaths

SH had chased up the posts for the village green.

146/11 Recreation Ground and Allotments

146.1 MD had cut back the overhanging branches in the recreation ground and thanks were expressed for this.
146.2 The new gate for the play area would shortly be installed.
146.3 MC to telephone the current tenant to see if he wished to continue hiring the field behind the allotments.
146.4 It was decided not to register the recreation ground as a Queen Elizabeth Field as it was named after Canon Keys and was a registered charity.

MC

FD

147/11 Planning

Application TM/11/02660/FL - Trosley Court, Church Lane, Trottiscliffe - internal alterations, forming two windows in former openings, French doors, two conservation roof lights and dormer window, demolition of roof to lean-to structure to be replaced with flat roof with parapet and timber roof light, to a listed building within a conservation area. No objections. Await decision.

148/11 Finance

The October 2011 statement of receipts and monies outstanding was accepted as below:-

Payments received

KCC Members’ Grant for new gate in play area.....£689.00

Payments made

HMRC.....£153.00

Clerk’s salary and expenses.....£703.81

Payments outstanding

Trottiscliffe PCC - annual grant.....£605.00

Medway Galvanising Co. Ltd - gate for play area.....£910.00

TMBC - Election fees.....£53.50

- 148.1 A letter of thanks had been received from the CAB for the donation.
- 148.2 The Financial Arrangements Grant for 2012/2013 would be reduced by 16% as The Revenue Support Grant for 2011/12 received by Tonbridge & Malling Council had been decreased by 16%.

149/11 Budget

The Budget for 2012/2013 was set, as attached, and it was agreed not to increase the Precept.

150/11 Correspondence

The following correspondence had been circulated:-

Journal of Local Planning – Draft Policy
 Parish Partnership Panel – 8th September – Universal Credit
 Rural Services Network Weekly email New Digest 12 Sept, 19 Sept, 3 Oct. 24 Oct. 31 Oct.
 KALC – Update
 Rebecca Williams – Transforming Local Infrastructure Fund
 HOSC Notes
 Sustainable Government – 15, 22, 29 Sept. 13 Oct. 20 Oct.
 Parish Partnership Panel – 8 Sept minutes
 Trading Standards – 3 alert messages
 Michele Snoding PROW
 ESF Community Grants
 Helen French – Sevenoaks District Council
 KALC- Orchid
 KCC – Local Authority Hot Topics
 Code of Recommended Practice in respect of Data Transparency
 Wrotham Water Road closure
 Medway Depot Open Day
 Trading Standards Alert
 KCC re purchasing Salt Bins
 Fields in Trust
 Area Planning Committee 2 – notice of meeting
 KALC – Consultation issues
 Kent Countryside Management Partnerships
 Sarah Hohler – posts village green
 Minerals & Waste Consultation
 KALC – AGM revision item 7
 Sevenoaks DC – Supplementary Planning Documents
 KCPFA – Autumn newsletter
 HOSC notes
 KALC – comments received on various papers
 Trosley Country Park Liaison meeting minutes
 TMBC – Area Planning No. 2
 Boundary Commission for England – 2013 Review
 CPRE/NALC – How to respond to planning applications
 Mrs J Blackwell – re anonymous letter

150.1 TL would attend the KALC Annual General Meeting.

150.2 AK read an email from The British Red Cross which was developing new local volunteer teams to assist communities in times of crisis. The Clerk was asked to obtain more details. **FD**

150.3 Details of the Leybourne RDA Nativity Play to be passed to BW and DR. **AK**

151/11 Any other business

151.1 Queen's Diamond Jubilee Celebrations. It was agreed to erect a Beacon on a pole, location to be decided. RW to continue investigations. The Clerk was asked to register for a Beacon. MC reported that the Village Hall Committee was prepared to be involved in other aspects of the Celebration. **FD**

151.2 It was agreed that TL should organise some wine as a thank you to JK for mowing the Village Green. TL

151.3 The lights for the Christmas Tree needed replacing and it was agreed that MC should ask AS to purchase some new ones. MC

There being no other business the meeting closed at 9.10 pm.

NEXT MEETING:

The next meeting of the Parish Council will take place on Thursday 1st December 6 pm in the Village Hall. (Please note earlier time to avoid clash with Pantomime rehearsals).

Chairman Date.....

142/11 Members of public

A resident of Pilgrims Way attended the meeting to express his concern about the anonymous letter which had been sent to another resident of Pilgrims Way.